Composition of The Brookfield School Academy

June 2017

Trust Members (Max 5)

Role: Overall strategic responsibility for the trust.

- Executive Director Adelaide MAT – Lloyd Willday
- Vice Chair of Governors The Brookfield School – Dennis Longmore (Chair)
- Reverend Jimmy Morrison (Vice Chair)
- Executive Head Behaviour – Oremi Evans

Composition of Board (Max 10)

- Industry HVT Hereford Vocational Training – Chris Tindall
- PRU Management Committee Member – Jan Baker
- Chair of Governors The Brookfield School – June Poole
- Executive Head, Behaviour – Oremi Evans
- (Head of Additional Needs – Les Knight)

Board of Directors

Role:

- Responsible for standards and performance of the Brookfield School on behalf of the Trust Members.
- Reports to the Academy Trust Members.
- Sets the terms of reference for the Governing Body
- Has the power to overrule decisions made by its sub-committees and the Governing Body.
- Appoints Chair to Governing Body.

Example of core agenda for a Board meeting:

- Progress toward Academy Improvement Plan targets of each school
- Report on performance from The Brookfield School Governing Body
- Report on performance from Business Committee
- Reports from any other committees set up by the board.

The powers delegated to the governing body will depend on the circumstances of the school. The principle is to enable each academy judged by OFSTED to be good or better to have a high and equal level of autonomy whilst an academy judged to be less than good to receive only a limited amount of delegation from the Board of Directors. Limited delegation means that all decisions will have to be ratified by the Board of Directors.

Example of core agenda for a Governing Body

Progress toward School Improvement Plan targets

- Includes curriculum development presentations etc.
- Budget
- School Staffing
- Report on progress toward pupil progress targets.
- Report on attendance, behaviour admissions and safety
- Report on quality of teaching and learning
• Matters arising from Board of Director meeting
• Matters arising from Business Committee meeting
• Reports regarding specific school initiatives/issues

Composition of the Governing Body

Full Delegation
Chair of Governors - June Poole
Parent Governors - Jayne Payne
Christine Rubery
Jennifer Yromans
Teaching Staff Governor - Liz Reynolds
Non-teaching Staff Governor - pending
Community Governor - Dennis Longmore
Nathan Rivers
Jenny James
LA Governor - Kevin Jones
Clerk to the Governors - Alison Wright

Total 10

The Board of Directors and Governing Body will meet at least 3 times a year. The committees will report to Board meetings through the year after the first Board of Directors meeting has taken place in October.

The Governance structure is designed to ensure both maximum impact upon pupil standards and ensure accountability at all levels.

The Governing Body will be responsible for maintaining a critical view over the School Improvement Plans and other key priorities and the feeding back of this information to the Board.

Key expectations

The Headteacher of the school will provide the following as a minimum for the Governing Body and a summary for the board of Directors.

Autumn Term
• A comprehensive written report on examination/test results which will also be presented to the Governing Body of the school.
• Targets for the following year and progress towards them.
• A detailed Headteachers report to governors in the second half of the term covering all key aspects of school life including T&L, Monitoring and evaluation, update on performance management. Enrichment, Community, Business and enterprise, site issues, student voice etc.

Spring Term
• A detailed Headteachers report to governors in the second half of the term covering all key aspects of school like including T&L, Monitoring and evaluation,
update on performance management. Enrichment, Community, Business and enterprise, site issues, student voice etc.

- For secondary schools a presentation and summary of Raise online in a governor friendly format.
- An accurate account of current performance/standards and progress towards targets.

**Summer Term**

- A detailed Headteachers report to governors in the second half of the term covering all key aspects of school life including T&L, Monitoring and evaluation, update on performance management. Enrichment, Community, Business and enterprise, site issues, student voice etc.
- An accurate account of current performance/standards and progress towards targets.

The Academy trust will be accountable externally through OFSTED inspections the range of required auditing processes proscribed by the Department for Education and the Education Funding Agency. There will also be a rolling programme of reviews led by external consultants who will be appointed according to a best value process.

Conflicts of interest will be covered by a policy document. Directors of governors will be expected to declare any conflict of interest before an agenda item is discussed and withdraw from the meeting for what item.

The trust will continue to use the clerk already in place.

David Gaston